



Parkside Community Preschool

COVID-19
HEALTH AND SAFETY
GUIDELINES
FOR FAMILIES





Celebrating 45 Years!

1967-2012

High Quality Child Care:
Affordable and Accessible
for All Families

Dear Family,

We have recently received updated Health and Safety guidelines for Child Care and Early Education operating during Covid-19 from the Early Learning Division. These regulations will go into effect on September 1st, 2020. While most of the guidelines stay the same, we do have some new guidelines. Below you will find your new Covid-19 Parent Policy document that summarizes those guidelines. These are important rules with the intention of keeping our Parkside community safe.

On August 24th, our Board of Directors approved our new policies based on the new Covid-19 regulations set by the State of Oregon, Early Learning Division. These rules apply as long as Lane County continues to be in the Phase 2 of reopening.

These policies reflect our ongoing commitment to making Parkside a safe place for children, families, and staff during this pandemic. We take every necessary change seriously and at the same time, continue to explore new ways to keep providing a quality program to your children in the most nurturing way possible.

If the current situation changes and it becomes necessary to update our procedures or close our program again temporarily, we will notify families immediately.

Please connect with us on Class Dojo for updates.

If you have any questions or concerns, please do not hesitate to contact us via phone or email.

Thank you for your understanding and patience as we implement these new procedures. Our goal is to minimize disruption while at the same time keeping you, your family and our staff healthy and well.

Sincerely,

Dawn Kriz

Dawn Kriz; Director
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541-344-1165

Kristine Anderson

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Effective September 1st, 2020

Drop off and Pick up procedure

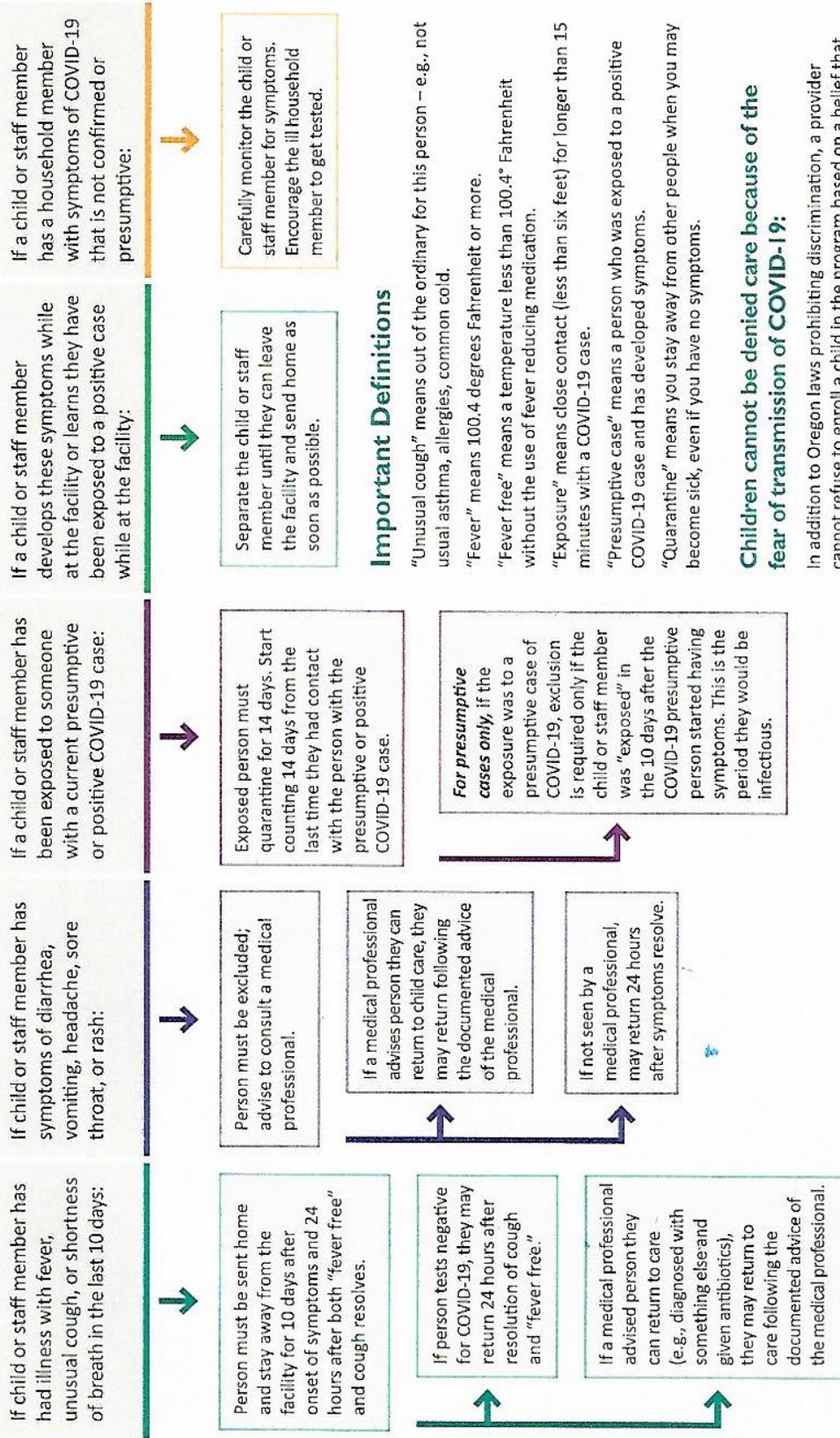
- As per state requirements, families will not be permitted to enter the building during this time. Only our essential staff and the children enrolled will be allowed to enter the building each day. (This is obviously very different for all of us, but it is necessary to decrease risk of exposure/spread of the virus).
- A Director will greet you outside in the entry way for your child's Health Check. You will be asked to answer a series of questions (see section on Daily Family Health Check) and your child will have their temperature taken before being able to come in to the school.
- If you answer 'yes' to any questions on the Daily Family Health Check or if your child/children fail the temperature check, they may not enter the school. Please note the question about travel outside of the state of Oregon.
- All adults are required to wear a face mask or face covering during drop off and pick up. Face coverings need to remain on during the whole drop off and pick up so please say your good-byes with kisses before approaching the entry area.
- All **families**, **children**, and **staff** need to adhere to social distancing during drop off and pick up.
 - If there is a family checking in please wait at the end of the sidewalk with your child, so they have space to depart the area safely.
 - At pickup please leave the front of the school promptly with your child so other families can approach safely to pick up their child.
- If there are no issues with daily health check, a director will take your child into his/her classroom. They will wash hands before beginning their play and interaction with children and teachers.
- Upon arrival to pick up your child, please call the school at 541-344-1165 to announce your arrival and a director will meet you outside the entry doors with your child.
- A hand sanitizing station will be set up outside for use by adults when dropping off and picking up children.
- The state **recommends** that families have the same person dropping off and picking up each day and that you limit it to one person from each family.

Daily Family Health Check

- Anyone entering the building will need to complete a daily health check that includes:
 - Temperature check, must be below 100.4 degrees Fahrenheit
 - Answer questions:
 1. Has your family been exposed to a person with a positive case of Covid-19 in the last 14 days?
 2. Has your family been exposed to a person with a presumptive case of Covid-19 in the last 14 days?
 3. Is anyone in your family experiencing unusual cough, shortness of breath, or fever?
 4. Has anyone in your family traveled out of the state of Oregon?
 5. Does anyone in your family have symptoms of Diarrhea, vomiting, headache, sore throat, or rash?

- If you answer yes to any questions you will be asked to follow the exclusion chart on the next page.

- Here at Parkside we are serious about keeping our families and staff safe and healthy, please be honest with your answers and be thoughtful to take precautions when out in public. (see our flyer with recommendations for Covid-19 safety)



For more information, visit oregonearlylearning.com/COVID-19-Resources. Providers can also submit questions by emailing ProviderContact@state.or.us.

Family Engagement

- Children will be limited on things they can bring into the school from home. We ask that you leave all toys and stuffed animals at home. We also asked that all blankets be left at school to be laundered each week.
- All Parent-Teacher meetings will be held virtually via video conference or telephone.
- All classroom teachers will use the “Class Dojo” application to communicate with families. Please make sure you are connected to your child’s classroom.
- Directors will communicate all school information via the “Class Dojo” app. Please make sure you are connected to the school.
- “Class Dojo” will be Parkside Community Preschools main resource for communication, please let us know if you need another form of communication.
- Families will receive tuition statements via email, please let directors know if you need a paper statement.

Group Size and Stable Groups

- Each classroom will have a stable group of students and teachers.
- Each stable group will have no contact with other stable groups in the school.
- Stable groups will not share outside space.
- Stable Group Sizes:
 - Infants: 8 children
 - Toddlers: 8 children
 - Preschool and Pre-K: 14 Children each

Personal Protective Equipment

- All adults who enter the school must wear a face covering at all times.
- All children Kindergarten or older who enter the school must wear a face covering at all times.
- Children between 2-5 will be allowed to wear a face covering if parents request it.
- Children under the age of 2 will not be allowed to wear a face mask at any time.
- Clean outer layer of clothing (smocks) will be worn by infant and toddler teachers when feeding bottles.

Daily Activities

- Indoor fieldtrips are prohibited.
- Shared sand and water tables and outdoor sandboxes are prohibited

Handwashing and General Hygiene

- Everyone will wash hands immediately upon entering the school.
- Staff and children will wash hands with soap and running water
 - Before and after eating
 - Before and after administering medication
 - After toileting
 - Before and after diapering
 - After wiping nose, coughing, or sneezing.
 - When coming in from outside.
 - Upon entering the classroom
 - When leaving the school.
- A hand sanitizer station will be located in the entry way for adults entering and leaving the school.
- Soap and running water are always the preferred method of cleaning hands.

Food and nutrition

- Breastfeeding mothers will be allowed to enter the school to feed an infant outside of the classroom.
- We will serve all meals restaurant style; teachers will serve all food to children.
- We will use school provided water bottles for each child. All drinking fountains are closed.
- Children and teachers will practice social distancing during meals.

Health and Sanitation

Outlined here are sanitation practices that are not much of a change from our normal routines.

- As always, children and staff will be handwashing throughout the day. Teachers will supervise children closely to ensure that proper handwashing is happening whenever any child is washing their hands.
- Equipment will not be shared between classrooms.
- All classrooms will remain separated, including on the playground.

- Staff will disinfect high touch and hard surfaces such as door handles, light switches, faucets, bookshelves, toys, and games that children play with throughout the day.
 - We will perform an enhanced deep cleaning every night in all areas and surfaces.
 - Staff will have ready access to anti-bacterial hand sanitizers, disposable gloves, and masks to be used as needed.
 - All staff will receive education specific to current Covid 19 practices, including recognizing symptoms as well as preventative measures.
 - Cots and linens will be cleaned weekly or as needed.
 - Sinks and toilets will be sanitized after each use.
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Receipt Acknowledgement of Covid-19 Procedures and Policies

In effect: September 1st ,2020 until further notice

I have received, read, and understand the content, requirements, and expectations of the Covid-19 Policies for families of Parkside Community Preschool. I have received a copy of the policies and agree to abide by the policy guidelines as a condition of my child's enrollment at Parkside Community Preschool.

I understand that if I have questions, at any time, regarding these Policies, I will consult with the Directors.

Parent/guardian Signature: _____ Date: _____

Parent/guardian Printed Name: _____